

DRAFT MINUTES OF THE ANNUAL MEETING OF FOVANT PARISH COUNCIL HELD ON 5th MAY 2015 IN THE VILLAGE HALL.

Present Cllrs Havard, Holmes (Chairman), Swift and Mrs Turner.
In attendance; Mrs C Churchill (Clerk). PC Fergusson. and 0 members of the public.
Apologies Cllr Mrs Jones, Wilts Cllr Mrs Green.
Not present; Cllrs Dunn and Eacott.

Questions or statements from members of the public on any matter concerning the village. Received via email.

- Request for information on the website.
Cllr Havard will address this.
- Request for more dropped kerbs in Fovant.
To go on the next agenda but in the meantime Fovant PC will note all existing dropped kerbs. Cllr Havard will collate information and produce a map with dropped kerbs marked.

Report from the Tisbury Neighbourhood Police Team. PC Ferguson reported it has been quiet in Fovant apart from an incident involving a delivery driver.
Currently struggling to get people involved in Neighbourhood Watch.

Report from Wiltshire Councillor Mrs Jose Green. Apologies had been received and the following report had been circulated.

No doubt you noted the date of *the Parish visits* on Lee Haine's emails telling you when it is. Fovant's visit is down for the 6th May. He often visits with an BBLP supervisor to identify work required. A very useful meeting. Please be assured I will be speaking at every opportunity to get the *20mph* preliminary data done as soon as possible to start the ball rolling. I have spoken to Tony Philips who is unable to attend the next *CATG* meeting but hopefully I will be there. I must add that Tisbury and Broad Chalke (chosen last year) are still waiting for the installation of signs etc.

Cycle event via Fovant on the 10th May.

Magna Carta Pageant (in Salisbury) on Monday 15th June. 5pm. Should be good.

The WC *Milford Street* office is now closed. Re-located to Bourne Hill.

June 15thfirst collection of charged garden waste.

There are some changes to the *Park and Ride service* commencing on 1st June. Passengers will be able to be picked up and set down at all bus stops along their route. It is also intended to have early morning departures and extended into the evenings. (still not late enough in my view enabling, for example, train commuters and theatre goers the opportunity to use the service). There will be more buses serving the WILTON P&R site into the City making them far more regular. (approx every 15mins).

I have received a number of phone calls about the trees down on the *Bridlepath* behind the Rainbow Centre leading South. I have spoken to the landowner but am not sure if they have been cleared. I suggested you were contacted also.

Pleased to see the *car on the roadside by The Elms has been moved.* Thanks to the owner!

WC has led a big move on litter picking. An ongoing problem.

Don't forget *The Chalke Valley History Festival during the week of June 22nd.* It might cause some congestion along the routes leading to the site.

Cllr Holmes opened the meeting at 7.13pm.

15/001. Election of Chairman.

Fovant PC resolved to elect Cllr Holmes as Chairman.

Local Government Act 1972 ss15

15/002. Declaration of acceptance of Office.

Cllr Holmes signed the Declaration of Acceptance of Office of Chairman.

Local Government Act 1972 s83(4)

15/003. Apologies for absence were received from Cllr Jones (unwell).

Fovant PC resolved to approve the absence for the reason given.

Local Government Act 1972 s85(1)

15/004. Election of Vice Chairman.

Fovant PC resolved to elect Cllr Havard as Vice-Chairman. Cllr Havard signed the Declaration of Acceptance of Office of Vice Chairman.

Local Government Act 1972 ss34

15/005. Chairman's announcements. None.

15/006. Declarations of Interest. None received.

15/007. Exclusion of the press and public. None required.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

15/008. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 7th April 2015.

Fovant PC resolved to approve the previously circulated Minutes without amendment and they were signed by the Chairman.

15/009. To receive brief reports from Cllrs.

Cllr Swift reported that some repairs were required in the play area. Cllrs Havard and Swift will inspect. Clerk to look into resurfacing.

Cllr Holmes reported that he had recently removed debris from the Brook and written to the property owner involved to offer assistance in preventing this happening again.

15/010. Co-option of Cllr. A vacancy for a Parish Councillor has been advertised and maybe filled by co-option.

There was no one present to Co-opt onto Fovant Parish Council.

15/011. To confirm Cllr responsibilities for the Council Year 2015 / 2016.

Highways (inc CATG)	Cllr Mrs Jones
Rights of Way	Cllr Mrs Turner
Neighbourhood Watch	Cllr Holmes
Flood Warden	Cllr Holmes
Youth issues	tbc
SWWAB	All Cllrs to attend on a rota basis
Tree Warden	Mrs Bickerton
Emergency Volunteer	Cllr Holmes will ask someone.
Website	Cllr Havard

15/012. Update of actions from the meeting dated 7th April 2015.

Clerk has visited Fovant Stores and spoken to the owner regarding signage on the A30.

15/013 To consider supporting a request from Fovant Stores to place two information signs on the A30 informing drivers that Fovant has a shop and post office. WC will not look at a request until the PC has confirmed support.

No information had been received so the matter was not discussed.

15/014 20mph Working Party. Following the successful presentation made at the last SWWAB meeting, Fovant is the preferred second option for a 20mph limit along the High St, part of Tisbury Rd and part of Dinton Rd. The Fovant Road Safety Group have suggested that a working group is established to move this proposal forward.

To establish a 20mph Working Party to work on the 20mph proposal.

Fovant PC resolved to establish a 20mph Working Party, Cllrs Holmes, Swift and Turner will be on this working group.

15/015 PLANNING. To respond to WC on the following planning applications.

If any member of the public wishes to view the plans, please contact the Parish Clerk. All planning applications are available on the Wiltshire Council website.

- (i) **15/3183/OUT. Manor Farm, Church Lane.** Outline application for demolition of existing disused agricultural buildings and conversion of existing barns to 3dwelling houses with associated parking and amenity space.

Fovant PC resolved to object to this application for the following reasons;

- Site is outside the housing policy boundary as currently defined
- The site is within the housing restraint area as defined by the WC Core Strategy.

15/016 To consider how to respond to any planning applications made after the publication of this agenda. None had been received.

15/017 Tree applications. To consider any requests for tree work in the parish made after the publication of this agenda. None had been received.

15/018 To receive a report from Cllr Mrs Jones on the Highways meeting held on 28th April 2015. Cllr Mrs Jones and Clerk attended;

- Budget is £6million, having been £11 million a few years ago.
- Back office staff have been reduced to ensure services can be delivered.
- Litter bins – if damaged will be removed and not replaced. If the Parish wishes to replace them they will be liable for the cost of emptying them.
- Encourage communities to have litter picks, WC will support this by loaning equipment and collecting rubbish from designated place.

15/019 To receive a report from Cllr Mrs Turner on the First Aid training session held on 15th April 2015.

A very worthwhile basic first aid course.

15/020 To consider whether the parish council should provide first aid training and / or a defibrillator in the parish.

Clerk to write an article for the Three Towers and ask people to respond – Clerk to enquire is an insert is possible.
Clerk

Finance

15/021 Year ending 31st March 2015.

Clerk confirmed that the Notice advertising the public right of inspection had been displayed and the Internal Audit completed.

(i) To note the report from the Internal Auditor

Fovant PC noted that the Internal Auditor had completed the Internal Audit, no report had been received and no matters raised on the Annual Return.

(ii) To approve the Annual Governance Statement.

Fovant PC completed section 2 of the Annual return and resolved to Approve the Annual Governance Statement for the year ending 31st March 2015.

(iii) To approve the Annual return.

Fovant PC resolved to Approve the Annual Return for the year ending 31st March 2015.

Local Government Act 1972 s150(5)

Account and Audit Regulations 2003 reg 4

15/022 Year ending 31st March 2015.

(i) To note the balance of the accounts

Fovant PC noted the balance of accounts stands at £13,048.34

The balance b/f as of 1st April 2015 was £3544.99.

The annual precept and council tax support grant has been received totalling £9350.00

(ii) To authorise payments due.

Fovant PC authorised payments totalling £860.55

(iii) To confirm the insurance schedule.

Fovant PC authorised payment of the insurance with Came and Company for one year. The insurance schedule to be reviewed at the next meeting. The annual premium was authorised for payment totalling £362.28.

(iv) To confirm bank signatories.

Current signatories are Cllrs Dunn, Havard and Holmes. Cllr Mrs Turned has yet to complete the paperwork.

Local Government Act 1972 s150(5)

Account and Audit Regulations 2003 reg 4

15/023 Training. To consider training for both Cllrs and Clerk.

Cllr training required but not on the first Saturday of the month.

Fovant PC support the Clerk attending CiLCA training on the proviso all other parishes contribute.

15/024 Clerk's Report.

CATG on 11th May at Dinton

SWWAB on 3rd June at Dinton.

Clerk attended audit training with Grant Thornton (External Auditor).

Clerk will be attending SLCC meeting with a presentation on insurance.

15/025 To note items for the agenda of the next meeting. The next PC meeting will be held on

Tuesday 2nd June 2015 at 7.00pm. Any items for the agenda should be sent to the Clerk before Friday

23rd May 2015

Asset register

Insurance schedule

Cllr Holmes closed the meeting at 9.10pm.

FUTURE MEETINGS: Fovant Parish Council will meet on the following Tuesdays;

2nd June, 7th July, 1st September.

All meetings will commence at 7.00pm unless stated otherwise on the notice boards.